



Welcome to Minnesota Terrace Apartments!

Oasis Realty

301 Anacostia Road S.E. Suite 101 Washington D/C. 20019

(202) 582-2535 Ext. – 11 (o) (202) 575-0414 (f)

Thank you for your interest in renting with Oasis Realty at **Minnesota Terrace Apartments**. We truly hope we can be of service to you! For a full layout of each size apartment, as well as photos and contact information, do not forget to visit the apartment website at www.rentoasis.com. If you have not viewed the property yet, you may schedule a showing by calling the leasing office at (202)582-2535 (ext. -11).

We hope to see you here soon in your new home!

- Oasis Realty

Application Instructions

Oasis Realty

Office: 301 Anacostia Rd. SE, Suite 101,
Washington, DC 20019

(202) 582-2535 Ext. --11(o) (202) 575-0414 (f)

As part of this attachment, you will find our application for lease, rental criteria, and general rules and regulations. If, after reading the general rules and regulations and talking them over with all parties who will be occupying the apartment, you feel that you along with all of your family members, guests, and invitees can conform to the rules and regulations, fill out the application in **detail** and submit it with the application fee. You may attach, on a separate sheet, any additional information that you choose to submit.

Each applicant or occupant aged 18 or older is required to provide the following documents:

- ☐ **Government-issued photo I.D.** (i.e. Driver's License, Non-Driver's Identification, Passport, etc.)
- ☐ **Proof of Social Security Number** (i.e. Social Security Card or state-certified tax return with full 9-digit Social Security Number and full name)
- ☐ Completed **Application for Apartment Lease** (for leaseholder(s)) and/or completed **Adult Occupant Application** (for each additional intended occupant 18 years of age or older)
- ☐ \$40 application fee in the form of money order or check (for each leaseholder and/or occupant who is at least 18 years of age)

Only the leaseholder(s) must provide at least one of the following documents as proof of income:

- ☐ **4 (four) consecutive paycheck stubs verifying at least 2 (two) months' income** from a job in a field that the earner has worked in consistently for at least 2 (two) years
- ☐ **Two years' (24 months) worth of W-2 forms** for a job or jobs in a field that the earner has worked in consistently for at least 2 (two) years
- ☐ **Proof** of a form of guarantee acceptable to the agent (i.e. – H.C.V.P. / Sec. 8)

The following documents must be provided for each intended school-aged (5-17 years old) occupant:

- ☐ **Birth Certificate** OR **Legal Proof of Guardianship**
- ☐ **Proof of school enrollment** or written, legally accepted exemption

Thank You,
Oasis Realty (Agent)



Oasis Realty Service

301 Anacostia Rd. S.E. suite 101 Wash., DC 20019
(202) 582-2535 Ext. --11 [O] (202) 575-0414 [Fax]

MINNESOTA TERRACE APARTMENTS RENTAL CRITERIA

PRESENT GENERAL MINIMUM INCOME QUALIFICATIONS (amounts may change based on varying criteria)

1 Bedroom Apt. (standard) ----- \$2,550 net monthly or {luxury} \$ 2,750 net monthly
2 Bedroom Apt. (standard) ----- \$3,250 net monthly or {luxury} \$ 3,750 net monthly
3 Bedroom Apt. (standard) ----- \$4,000 net monthly or {luxury} \$ 4,500 net monthly

PRE-RENTAL/LANDLORD/CREDIT HISTORY

All previous rental, landlord and/or credit history will be taken into consideration when processing the application. All references must be in good standing. An unacceptable credit reference will result in denial of the application.

INCOME VERIFICATION

Applicant must provide proof of any claimed income. Proof of income can be provided by most recent consecutive pay stubs (equal to two-month's pay) from a job in a field that the earner(s) has/have held consistently for at least 2 (two) years, proof of amount of Social Security/Annuity income, or another form of guarantee acceptable to the Agent. If monthly rent is being guaranteed by a program, you must have verifiable supplemental income which completes the total income qualifications above. Please note that each intended leaseholder(s) must meet the minimum income requirement by themselves, all others will be considered for occupancy only.

ALLOWED MAXIMUM NO. OF OCCUPANTS:	H.U.D. (Federal)	D.C. (Local Law)
1 Bedroom Apt.	2 Occupants	3 Occupants (2+1)*
2 Bedroom Apt.	4 Occupants	5 Occupants (4+1)*
3 Bedroom Apt.	6 Occupants	7 Occupants (6+1)*

All occupants of an apartment shall be viewed as individuals without consideration of their age or sex.

** formula per DC laws, rules and fair housing regulations.*

All applications will be processed within 14 to 21 business days after complete application submission and verification. Applications not actively pursued by the applicant(s) will be removed from consideration after 30 days and the applicant will need to start the application process over, including a new application fee.

All occupants 18 years of age or older must submit an Adult Occupancy Application for residency and should include income information which may be used as further inducement for acceptance of the applicant(s).



Smoke Free
Pet Free**

OASIS REALTY SERVICE, MANAGING AGENTS
RENTAL OFFICE, 301 ANACOSTIA ROAD, S.E., Suite #101
WASHINGTON, D.C. 20019 (202) 582-2535 (o) (202) 575-0414 (f)

Appl. Fee Paid

Application for Apartment Lease 1 - 2 - 3 Bdrms ()

A **Non-Refundable Application Processing Fee in the amount of \$40** must be submitted for **Each Adult Applicant (18 yrs. +)**.
Make Payable to: Oasis Realty Service.

The undersigned (Hereafter "Applicant") hereby applies for an apartment lease with
TRIGEE FOUNDATION, INC. (Hereafter "Owner" or "Landlord") and OASIS REALTY (Hereafter "Agent").

*Applicant Name _____		* Date of Birth _____		* SS# _____ / _____ / _____	
*Current Address _____		City _____ State _____ Zip _____		Yrs. Lived here _____	
*Applicant's: Phone # _____		*Applicant's: Email _____			
Current Landlord to which Rent is Paid _____		*Landlord's: Ph. #: _____		Landlord's: Email _____	
Move-in date _____	Monthly Rent NOW \$ _____	Utilities Included? Y N	Your monthly portion of rent paid \$ _____		
Move-out date _____					

* Have you ever been sued for Rent or Repossession or attended court with a landlord ? Yes No ← Circle One			
If yes, explain. _____			
Employed by _____		Job Address _____	
Occupation _____		Supervisor _____	
		Work Phone # _____	
		Years Employed _____	
* Sources of Income per month:			
Salary (Net - monthly) \$ _____	Food Stamps \$ _____		
SS/Annuity \$ _____	Voucher Award Amt. \$ _____	Type: _____	
SSI \$ _____	Other \$ _____		
TANF \$ _____			
Alimony/Child Support \$ _____	* Total Net Income \$ _____ per month		

* Additional Occupants (Other than Leaseholder):

Name	Age	Relationship	Name	Age	Relationship
1) _____	_____	_____	2) _____	_____	_____
3) _____	_____	_____	4) _____	_____	_____
5) _____	_____	_____	6) _____	_____	_____

Name of Bank or Credit Union _____ Checking ☐ Savings ☐

* Are you willing to consider paying your rent with monthly or biweekly ACH or direct deposit from your bank / salary? Y N

Nearest Relative _____ Relationship _____ Phone# _____

Address _____ City _____ State _____ Zip _____

* Mother's Maiden Name: _____

* Applicant is applying for: a (1 ☐ 2 ☐ 3 ☐ bedroom Apartment to be occupied as a residence for a term of one year continuing thereafter, month to month. **A monthly rent is due and payable in advance on the first day of each month.** A Security Deposit, equal to a full month's rent, must be paid before lease is signed, unless a form of guarantee acceptable to the Agent is received. Apartment will not be occupied by persons other than those set forth in the application. **NO DOGS, CATS, OR OTHER PETS** will be allowed in the apartment or on the premises. Tenant's Possession of the Apartment unit will not begin until lease is signed, Security Deposit and the first month's rent paid or satisfied in full, and all other requirements for occupancy fulfilled. Applicant hereby agrees that they will conform to the rules and regulations herewith and hereafter made by the Owner and/or Agents in connection with the management and operation of the building(s) and/or appurtenances thereto.

* Initials Here: 1) _____; 2) _____ (CONTINUED OVER....)

***Previous Addresses**

1) Address _____ City _____ State _____ Zip _____
Landlord's _____
Name: _____ Dates Occupied _____ from _____ to _____ Landlord's _____
Phone# _____

2) Address _____ City _____ State _____ Zip _____
Landlord's _____
Name: _____ Dates Occupied _____ from _____ to _____ Landlord's _____
Phone# _____

*** Educational History (highest level achieved)**

Dates of Attendance

*** Present to Past Work History for the last five (5) years:**

Employer	Dates	Supervisor	Phone
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____

* Applicant has received and reviewed application documents entitled "Rental Criteria," "Rules and Regulations," and thusly confirms an understanding of the agent's application policies and rental criteria, and expressly agrees that they, their family members, and all of their guests and invitees will conform to the rules and regulations and policies as stated. Applicant hereby consents to the electronic delivery of notices, disclosures, petitions or other documents required by D.C. law, now and in the future.

(1) _____ Signature Applicant 1
(2) _____ Signature Applicant 2

It is hereby clearly understood **that this Application for Lease is subject to approval and acceptance by the Owner**, and when so approved and accepted by the Owner, the applicant, after being notified of acceptance, agrees to execute the written lease, pay the first month's rent and security deposit and meet all other rental conditions before possession of the apartment unit is established.

The Landlord follows Fair Housing Regulations. This Application for Lease may, without designating cause, be disapproved by Landlord, it being agreed by all parties hereto that any such disapproval shall not be considered a reflection upon the applicant(s). If approved, this application is to be made part of the Lease entered into by the applicant and the landlord.

I, hereby, authorize the Owner and/or any agents of **the Landlord, to use any consumer reporting agency, credit bureau or other investigative agencies or other person(s)**, to investigate the references herein listed or statements or other data obtained from me or from any other person pertaining to my **employment history, credit, prior tenancies, character, etc. to obtain a consumer report and such other credit or other information which may result thereby, and to disclose and furnish such information to the Owner/Agent(s) in support of this application.** I have been advised that I have the right, under section 606B of the Fair Credit Reporting Act, to make a written request, within a reasonable time, for a complete and accurate disclosure of the nature and scope of any investigation. I agree to all provisions and requirements of this document, and further agree that if, therefore, any answers or statements herein are deemed to be false or misleading, it shall be considered that any lease granted by virtue of this application may be terminated at Owner's/Agent's option.

***Print name** _____

***Applicant Signature** _____ **Date** _____

(This Application is NULL AND VOID if NOT Signed!)

Oasis Realty Managing Agents

(For Applicants) Rules and Regulations for Minnesota Terrace Apartments

It is the desire of the Owners and Management to maintain these dwelling units in the best condition and to insure quiet enjoyment of the premises to all of the tenants. Your cooperation at all times is required in order to achieve this goal. For this reason, the following rules and regulations are hereby made a part of the Lease Agreement and set forth below. Thus, it becomes the responsibility of the Tenant(s) their occupants and guests to learn and abide by them. These rules and regulations are subject to change in accordance with the provisions of your lease.

Move-In and Move Out

1. There shall be in the office for each Tenant, a lease application and a signed lease. One copy of the signed lease will be provided free of charge to each leaseholder upon signing. Additional copies may be requested by the leaseholder(s) for a charge of **\$5.00** per copy.
2. Apartment will not be occupied by persons other than those set forth in the application for lease (no Sub-Leasing). Tenant will keep on file with Landlord or Agent current written information with any changes to Tenant's Job, income, occupants, visitors, guests, vehicles, phone numbers, marital status, family size change, nearest relative, driver's license, legal name, emergency contact, etc.
3. No moving of furniture in or out of apartments between the hours of 7:00 P.M. and 7:00 A.M.
4. Prior to moving out, a full thirty- (30) days-notice to vacate must be in writing and given to Management **before** the 1st of the month beginning the thirty-day notice. Any notices received after that will be accepted as of the 1st of the following month. (See Lease # 17)
5. Tenant(s) must obtain a check out date and time for a moving inspection from the landlord, in writing, at least 48 hours before the move-out date stated in tenant's thirty-day notice to vacate.
6. Tenant hereby agrees to turn in all keys related to the apartment unit to landlord or its' agent on the day the tenant moves out of the unit. Tenant also agrees to complete the landlords' move out form entitled **"Tenants' Statement of Move Out and Vacating Rental Unit"** on the day the tenant moves out (the form is attached to these rules and regulations).

Repairs and Maintenance

- (b) Tenants with apartments below their unit must keep at least eighty percent (80%) of all floor surfaces inside their unit covered with area rugs at all times.
- (c) Floors and floor coverings must be cared for as follows:
 - a. Wood Floors – use only manufacturer recommended commercial cleaner and paste wax. (No water)
 - b. Ceramic Tile and Vinyl Floors – wipe with damp cloth or mop.
 - c. Carpets/Rugs – must be vacuumed often, steam cleaned or shampooed, with manufacturer recommended cleaning products, at least every three months.Recommend immediate spot cleaning with a product such as Folex to avoid permanent stains.
- (d) No locks shall be changed or added by anyone not affiliated with or instructed by Oasis Realty Service management.
- (e) No tacks, nails, screws, hooks, or other objects are to be placed in doors, walls, floors, ceilings or woodwork.
- (f) Care must be given by all occupants and their guests to prevent foreign objects from being placed in toilet bowls, face bowls, tub and sink drains, or Tenant will be charged for repairs accordingly.
- (g) Tenants must replace their own light bulbs using a maximum of 60-watt fluorescent or L.E.D. bulbs only, in all light fixtures.
- (h) Screens must not be removed except for cleaning, and must be replaced immediately. A charge will be made for repair or replacement of damaged screens.
- (i) No motorized electrical appliances or heat-generating devices (gas or electric) may be used or kept in apartment without written permission from management. No hot plates, burners, grills, or other heating or cooking devices are allowed on any part of the apartment complex's property at any time by tenants, their guests or invitees. Any such permission does not imply any safety or warranty of such product(s) or its use. You will be held responsible for any and all damages resulting from such usage.
- (j) Do not carry any open containers of bleach or detergent soap from the apartment to the laundry room. Spilled bleach on flooring can cause discoloration. Tenants are responsible for reading and following the rules and regulations established and posted by laundry facility vendors. Contact laundry facility vendors for reimbursements of funds or malfunctioning of equipment. The laundry equipment and business belong solely to vendors (as posted in laundry facility) and Tenant(s) use these facilities at their own risk. No one under 18 years of age is permitted in the laundry facilities without being accompanied by an adult at all times.
- (k) Tenants will be held liable for damage or injury to persons or property, the apartments, buildings or grounds caused by their household members, guests, or invitees, and will be charged for repairs and all costs of liability accordingly.
- (l) All tenant trash, garbage, and refuse must be placed in the Dumpster or recycling cans located on the parking lot according to D.C. code – see available RECYCLING FLYER. (No furniture, bedding or other large articles). Children should not be allowed to take out trash if they can't reach the top of the can, nor operate the sliding doors nor know which trash is recyclable.
- (m) Nothing may be used that overloads the electrical system causing damage in the Tenant's apartment or Tenant will be charged accordingly.
- (n) Nothing is to be kept, stored, or dried in HVAC rooms. Tenants may not tamper with any equipment in the HVAC or Furnace room.
- (o) No Repairs or Installation of Electric, Gas, Plumbing, Cable T.V., Telecommunications, Electronic devices or equipment or systems may be made without prior written approval by Landlord.
- (p) TENANT(S) **MUST OBTAIN A RENTER'S INSURANCE POLICY** PRIOR TO MOVE IN AND NAME LANDLORD AS **"ADDITIONAL INTEREST"** (Not 'Additional Insured'). TENANT(S) **MUST MAINTAIN A RENTER'S INSURANCE POLICY** AT ALL TIMES DURING THEIR TENANCY UNDER THIS LEASE.

Community Living Standards

- (q) Tenants are responsible for the conduct of their children, visitors, invitees and guest(s).

- (r) The use of waterbeds or other such heavy or potentially destructive items are prohibited.
- (s) No dogs, cats, or other pets will be allowed in the apartment or kept on the premises at any time.
- (t) Smoking is prohibited in all common areas in consideration of your non-smoking neighbors. Also, Tenants, their guests and invitees must not interfere with the proper operation of smoke detectors or fire alarm systems in or out of the apartment/building. Do not smoke in bed since this is a common fire hazard. You should inform Landlord if you or your guests are smokers. Smoking around Children under 18 is forbidden.
- (u) Nothing is to be kept or placed in halls or stairwells or placed on outer ledges or hung from windows, fences, or any other common areas.
- (v) It is Tenant's Responsibility to NOTIFY MANAGEMENT IN WRITING IMMEDIATELY if pest extermination or other maintenance service is needed.
- (w) Children (0-18 years of age), including guest & invitees, must not use common areas of the property to play, and when not inside an apartment unit they must be physically accompanied and supervised by the Tenant at all times, this includes the laundry facilities.
- (x) No congregating (sitting or standing), singularly or in a group, in common areas including but not limited to, halls, steps, walkways, landscapes, or in parking areas. The roof is strictly off limits to all Tenants, occupants, their guests and invitees.
- (y) No loud gatherings of any type. No other gatherings of any type on any of the apartments' property outside your unit.
- (z) No loud T.V., radio, tape/c.d. player, instrument or any other noisy device playing. No walking on, playing on, littering on or damaging landscaping.
- (aa) While on any part of the common area of the leased premises (i.e. Minnesota Terrace Apartment grounds) the Tenant(s), their guests, invitees, etc. must wear appropriate protective foot coverings (shoes) and be decently clothed on both the top and bottom half of their bodies, no person may be topless or bottomless (without covering) at anytime outside of their own apartment unit while still on the grounds of the apartment complex.
- (bb) Tenants, their guests and invitees may not operate, ride or park the following items in or around the common areas of the apartment complex: skates, skateboards, bicycles, tricycles, motorcycles, go-carts, rollerblades, drones, scooters, hover boards, Segway, or any moving device which transports people. A small motor vehicle may be hand carried (Not driven) to and from the tenants' unit (i.e.- a motor bike). No Boats, trailers, vehicles over 6 feet in height or with more than 2 axles may enter the property at any time and then only with the proper permit from the land owner.
- (cc) Tenants, their guests and invitees shall not perform any oily, noisy or debris-causing repairs of any kind on common areas. For example, auto and bike repairs are prohibited in common areas.
- (dd) Tenants, their guests and invitees shall not use or cause to be used any devises that may cause fire, explosion, smoke or any electrical hazard at any time in or about the premises. No guns, explosive devices , fireworks, incendiary devices or projectiles of any kind or at any time may be used on the premises.

Parking

- (ee) Use of the nearby parking lot and associated driveways is NOT granted under your lease !!! Tenants and their guests may Not use the parking lot and associated driveways for walking, driving or any other purpose unless the owner of said parking areas grants written permission in the form of a valid parking pass issued by the owner or its' agent. Tenants and their guests must come and go from their apartment units by using designated sidewalks and stairs from the public street to their apartment unit. Please refrain from using any parking spaces or driving areas without first gaining written permission from the owner or owners' agent. All vehicles must be registered with the owner or owners' agent to obtain a valid parking pass. Unauthorized vehicles and other objects may be removed from the parking lot and associated driveways by the owner of the lot without notice and at vehicle owners' sole risk and expense.

If any Tenant, occupant, their guests or invitees violate any rule or regulation contained herein, the Tenant(s) shall be assessed an administrative fee, for processing said violation, of \$25.00 (twenty-five dollars) (not including any other fees that may come due hereunder) for each occurrence thereof and said fee(s) shall become due and payable and added to their rental ledger as additional monies owed to the Landlord under this agreement. If Tenants, their guests or invitees continue in violation of the rules and regulations, the Tenant will also be given a 30-day notice to vacate/cure or quit.